



Case Manager  
32,406 / Annually

The purpose of this position is to serve as a case manager for participants in Adult and Dislocated and Youth programs.

Work involves making sure that participants receive information on the full array of appropriate services available for appropriate training and educational programs. Determines whether or not clients are eligible for WIOA services.

Applicants must have excellent computer and communication skills that will be tested. Applicants must possess the ability to follow oral and written directions, communicate information and ideas clearly both verbally and in writing. Applicants must have knowledge of appropriate testing instruments (Test of Adult Basic Education – TABE) and the ability to work effectively with a wide range of clients.

Applicants must be a graduate of an accredited College or University with a major in Social Science, Psychology, Counseling or related field and three or more years of responsible administrative responsibilities.

Applicants must have a valid driver license and reliable transportation.

Resumes will be taken for this position at the Alabama Career Center, 515 Springhill Plaza or via mail to the Attention of Monica Oakley, Southwest Alabama Partnership for Training and Employment, 515 Springhill Plaza Court, Mobile, AL 36608 no later than February 28, 2021 at 4:00pm

**An Equal Opportunity Employer**