



SWAPTE Board Meeting
April 20, 2022
Bishop State Community College

Staff: Sydney Raine, President, Lisa Thomas, VP Finance

Present: Adam Boykin, Beth Hanks, Charles Pharr, Clinton Johnson, Jacqui James, Judy Mitchell, KC Pang, Lesleigh Smith, Rick Lambert, Rickey Rhodes, Rob Rogers, Ryan Lee, Stephanie Streeter, Tameika Sanchez, Dawn Dixon, Stevie Anderson, Tonya Faith, Vivian Havel, Shirley Salter, Wallace Davis, DaWanda Davis, David Felton

Chairperson Clinton Johnson called meeting to order at 11:35 am on 4/20/22 and a quorum was present and accounted for.

Welcome: Chairperson Johnson welcomed everyone and introduced David Felton, representative from Bishop State Community College to give a presentation on the new manufacturing facility located on campus. Mr. Felton also welcomed anyone to stay after the meeting for a tour of the facility.

Minutes: Chairperson Johnson asked if everyone reviewed the minutes from the last meeting in February and if there were any questions. **Motion made by Stephanie Streeter and seconded by Beth Hanks – carried and approved.**

Financial Report: Lisa Thomas presented 2nd Quarter Financial Report
She made the new board members aware of the flow of the reports and stated a detailed version of the report was in their packet for review. She indicated that the finance committee and executive committee met and approved the report and was there any questions. Ryan Lee asked how incentive funds were calculated and was our funding decreased because the lack of expenditures. Ms. Thomas explained there were many factors that go into the allocations, but overall, Region 7 received a decrease. Chairperson Johnson asked for a motion to approve the fiscal report – **Motion made by Lesleigh Smith and seconded by Beth Hanks and Charles Pharr – carried and approved**

Ms. Thomas presented a summary of ITA and OJT expenditures since March 10, 2022, to give present expenditures. She also discussed the decrease in WIOA funding and presented a chart to show the decline of funding in the last 4 years. Ryan Lee asked if it was due to not spending funds. It was explained that Region 7 received a decrease in the funding received from the State.

Mr. Raine explained the COVID-19 grant and how SWAPTE had difficulty expending all those funds that were awarded in the grant. Ms. Thomas explained the State's recommendations on what to do with the excess funding which was approximately \$87,000.00. It was explained that Region 7 asked for an extension and was denied, due to USDOL denied the State an extension. However, Mississippi was awarded an extension for their grant.

Mr. Raine explained the denial of the extension was possibly how the grant was written and followed through, however he elaborated to the fact it was not the fault of Region 7.

Ms. Thomas explained the State's recommendations: 1) Additional 10K from the general fund would be granted to Region 7 to help offset costs and to cover participants that were active on the grant to June 30, 2022. 2) Was to utilize the 87K by reallocating regular DLW's enrolled from Jan 2022 to March 2022 to COVID-19 participants as well as reallocating funds for administration and overhead expenses to COVID-19 grant. Ms. Thomas clarified changes with records could potentially cause human error and result in an audit finding. Dr. Pouncey explained that his organization was going through an audit presently and all grants must be followed accurately, and he did not recommend altering any records already accounted for. Lesleigh Smith explained a similar situation with her business.

Ms. Thomas asked for a motion to accept the 10K from the State; Chairperson Johnson asked for the motion – **motion made by Steve Anderson and seconded by Lesleigh Smith – carried and approved**

Ms. Thomas also asked for a motion to return the 87K to the State; Chairperson Johnson asked for the motion – **motion was made overwhelming by the full board – carried and approved.**

Ms. Thomas reminded the board members of their travel reimbursement form.

Committee Reports: Mr. Raine detailed this report and explained the AWSP grant was funded through the Dept. of Education and is challenging with several moving parts. Staff are working hard to implement this grant with the help of the 2-year college system. He mentioned the different companies that are utilizing the funds as an example Austal has a contract for 57K. He also discussed various partnerships as in Mobile County School Board Transportation needing supervisory training.

OJT Report: Mr. Raine talked about the success of the program and the 50% reimbursement.

ITA: Mr. Raine discussed even though funding has decreased we still are enrolling individuals with the 2-year college and looking at performance.

Region Program Activities: Mr. Raine gave the number of enrollments for ITA and OJT in addition the traffic count for the Career Centers. He also discussed the issues of participants not coming into the Centers. He mentioned when he was in Washington, DC for a conference that the US Dept of Labor is advocating for Career Centers to do more outreach in the communities.

Old Business: None

New Business & President's Report: Baldwin County has now filled their two vacancies and a welcome was given to them and the other new board members. Phillip Long, Paul Morris, Dawn Dixon, Rob Rogers, Ryan Lee, Tameika Sanchez, and Jacqui James.

Mr. Raine informed the board that Mike Hare, Chairperson had to resign from the position due to work responsibilities but is still an active member of the Board.

Clinton Johnson will move from Vice Chair to Chair leaving a vacancy which will be taken care of in September by a nominating committee.

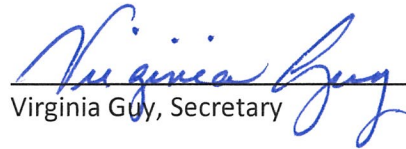
Mr. Raine presented the board with a proposed sick leave policy for SWAPTE. (see attached) He explained that the Executive and Finance Committees approved and asked for the approval of the board. Chairperson Johnson asked for a motion – **motion made by Steve Anderson and seconded by Lesleigh Smith and Jacqui James – carried and approved.**

Mr. Raine also discussed the Legislation Policy for Virtual Meetings that was passed.

The next board meeting, June 22, 2022, will be held at the Atmore Campus of Coastal Community College and Mr. Raine asked Dr. Pouncey to speak on the new events happening at Coastal. As of now their new LPN Program has approximately 100 participants enrolled and approximately 150 Lab Technicians enrolled.

Chairperson Johnson asked was there anything else and if not asked for a motion be made to end meeting. Motion made, carried and approved.

Submitted by:


Virginia Guy, Secretary