



Executive Board Meeting  
June 22, 2022  
11:30  
Coastal Community College – Atmore Campus

Chairperson Johnson called the meeting to order at 11:33 and there was an acknowledgement of a quorum. (See Sign in Sheet)

Chairperson Johnson asked for everyone to introduce themselves because of having new members on the board.

Chairperson Johnson thanked Dr. Pouncey for hosting the board meeting on his campus and asked him if he would like to give us an update on the ongoing at Coastal.

Dr. Pouncey discussed where Coastal is today and how they are focusing on centralized job training programs. Atmore campus has added several courses like LPN, Machine Tool, HVAC, Medical Tech Program. He discussed the learning lag in academics due to COVID and how they are placing support in those areas to help with the issues.

“Pine Trees to Palm Trees” this is the area that SWAPTE and Coastal have the same footprints and how it takes all of us to support and raise each other up.

The Atmore campus is a ray of light for our rural communities and residents. Again, he welcomed us and offered a tour after the meeting.

**Minutes:** Chairperson Johnson asked everyone to review the minutes for Executive Board Meeting that was held on April 20, 2022. Everyone read and **Rickey Rhodes made a motion to accept minutes and Lesleigh Smith seconded – carried and approved – See attached minutes**

**Financial Report:** Chairperson Johnson asked Ms. Thomas to review the financial reports. – See attached

COVID-19 Grant was discussed and Ms. Thomas stated the grant wasn't extended. Ms. Thomas covered Admin and Program Overhead. Ms. Thomas explained why some items shown were negative. No one had any questions.

Ms. Thomas covered the individual funding sources and explained how DLW money could be transferred to Adult funding source.

Dr. Pouncey asked what State definition of a DLW, Ms. Thomas explained someone losing their job at no fault of their own. Mr. Raine stated that DLW clients need to return to the workforce. Dr. Pouncey stated that approximately 2% of unemployment needs to be upskilled.

Ms. Thomas covered youth funds and stated how staff are encouraged to use youth for ITA's and OJT's and that they have done very well at accomplishing this.

Ms. Thomas stated that staff have done well at spending funds for training.

Chairperson Johnson asked to explain eligibility for youth and go over some of the acronyms for the new board members to better help them understand. This was done by Ms. Thomas, Ms. Bethea and Mr. Raine.

Ms. Thomas covered youth contracts and there were no questions.

Chairperson Johnson asked for a motion to accept the 3<sup>rd</sup> quarter financial report – **Fred More made a motion to accept and Stephanie Streeter seconded – carried and approved – see attached reports**

Ms. Thomas then reviewed the PY 22 Budget.

She explained that SWAPTE takes the regular 10% allowable rate for Admin; No Questions Program One-Stop was reviewed, and Ms. Thomas explained the directive from the State that mandates 55% of funds to be spent on actual program activities; No Questions ADOL Contract was discussed and there was an increase, however SWAPTE requested lower funds due to budget cuts and ADOL granted that request. Mr. Raine explained what all the ADOL contract covers. Chairperson Johnson asked for a motion to accept the PY22 Budget – **Beth Hanks made a motion to accept and Rickey Rhodes seconded – carried and approved – see attached reports.**

Dr. Pouncey expressed the need for braided funds and the need that the participants have. More focus needs to be given to school counselors to make them more aware of what is offered as far as funding opportunities and training.

Chairperson Johnson asked Ms. Bethea to give an update on the programs. Ms. Bethea gave an update on all the programs (see attached report) There were no questions.

Chairperson Johnson asked that Ms. Oakley give her update on WBL programs and training providers. Ms. Oakley explained that enrollments should be picking up because the Cares Act money has gone. She also discussed training providers and the outcomes. Truck Driving – ESD and Premier are doing well with training and job placement. Bishop TD is 50/50 with job placement and they have and will continue to work with them to get this higher. She discussed issues with Alabama Pipe Welding and that SWAPTE asked that they be removed from the ETPL.

Ms. Oakley explained that SWAPTE is working with Strickland to get their youth more involved in WBL and also trying to recruit more employers. There were no questions.

Chairperson Johnson went back to Ms. Kozlowski to give her report. Ms. Kozlowski discussed the activities of the Career Center – see report.

Ms. Kozlowski also discussed the traffic count in the Career Center as still being slow but it is picking up. She also Thanked Dr. Pouncey for allowing Monroeville Career Center to move on campus while they dealt with the bee issues.

Mr. Pang asked about the Camden traffic count and that he could help improve this count even if possibly relocating elsewhere in Camden. Ms. Kozlowski explained that is a one-day week center and she would be happy to discuss any issues or concerns he may have.

Mr. Raine indicated that pre-COVID clients came to us but now staff have got to get out into the communities. No other questions.

Chairperson Johnson stated that he had appointed a nominating committee and new officers would be announced and installed at the September meeting.

Chairperson Johnson asked Mr. Raine to give his updates.

Mr. Raine stated that the full board meeting would be September 21<sup>st</sup> and it would be our Annual meeting. Thoughts about requesting to have it at Airbus to show the success of the program, everyone thought that would be great. Stevie Anderson did say he would like to host a meeting as well.

Mr. Pang brought to the attention that there would be a conflict with the date with State Workforce Meeting and our Annual Meeting. Mr. Raine indicated we would research and send out a new date.

Mr. Raine discussed performance and explained how we receive incentives. He also discussed the new goals that are set forth by USDOL and Commerce.

Mr. Raine shared our success stories that he would be using at the State Workforce Board Meeting and Mr. Long shared his experience with using SWAPTE OJT. He stated that Kristi made it easy. All where in agreeance that the State needs to hear more success stories.

Chairperson Johnson thanked everyone for attending. **Motioned made by several to adjourn.**

**Submitted By:**

  
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Virginia Guy, Secretary